



## **THE NATIONAL ROAD OPERATING & CONSTRUCTING CO. LTD. (NROCC)**

Invites applications from suitably qualified applicants to fill the following vacancy.

### **Land Acquisition Coordinator**

The Land Acquisition Coordinator provides support to the Senior Manager Land Acquisition in the procurement of all lands required for the construction of highways being built by the company.

#### **Main Duties & Responsibilities include:**

- Facilitates the processing of documents in relation to the purchase of lands.
- Coordinates meetings with landowners (group or individual) where necessary to aid the procurement process.
- Liaises with stakeholders to develop and maintain a database of required and acquired datasets for the assigned project.
- Participates in the selection of external service providers (such as surveyors, valuers, lawyers) monitors the work of these service providers to ensure established performance agreements are met.
- Assists with the process for relocation of landowners to suitable government owned lands;
- Develops and maintains a databank of all land owned by the company.
- Conducts research to facilitate the negotiation process; conducts preliminary negotiations with land owners.
- Liaises with the Environmental Manager to the National Land Agency (NLA) for the acquisition of government owned land.
- Assist in providing GIS support to project teams including the preparation of plans, overlays, themes, charts, graphs and reports for land acquisition.
- Undertakes any other duties within the scope of the job that may be assigned.

#### **Minimum Required Education and Experience:**

- Bachelor of Science degree in Land Economy and Valuation Surveying or Urban Planning or related discipline.
- At least two years experience in a similar position.

Your application letter with a detailed resume should be sent no later than **April 25, 2025** to:

Corporate Services Manager  
National Road Operating & Constructing Company Ltd.  
Development Bank of Jamaica Building  
11a-15 Oxford Road, Kingston 5

Or emailed to: [careers@h2kjamaica.com.jm](mailto:careers@h2kjamaica.com.jm) Include the *Position* you are applying for in the subject line.

NB: We thank all applicants for their interest, but only short-listed candidates will be contacted.